# COOKIE POLICY

## This website uses cookies.

We use cookies to ensure that we give you the best experience on our website and to analyse traffic. This may include cookies from third party social media websites if you visit a page which contains embedded content from social media. Such third party cookies may track your use of our website. If you continue without changing your settings, we'll assume that you are happy to receive all cookies on our website. However, you can change your cookie settings at any time.

Cookies are small text files that can be used by websites to make a user's experience more efficient.

The law states that we can store cookies on your device if they are strictly necessary for the operation of this site. For all other types of cookies we need your permission.

This site uses different types of cookies. Some cookies are placed by third party services that appear on our pages.

## Necessary Cookies:

Necessary cookies help make a website usable by enabling basic functions like page navigation and access to secure areas of the website. The website cannot function properly without these cookies.

## Preferences

Preference cookies enable a website to remember information that changes the way the website behaves or looks, like your preferred language or the region that you are in.

Our site does not use Preferences Cookies.

## Statistics

Statistic cookies help website owners to understand how visitors interact with websites by collecting and reporting information anonymously.

Our site uses Google Analytics for statistics.

## Marketing

Marketing cookies are used to track visitors across websites. The intention is to display ads that are relevant and engaging for the individual user and thereby more valuable for publishers and third party advertisers.

Our site does not use Marketing Cookies.

## For full list of cookies used on this site and their purpose, please see the table at the bottom of this page.

Most Web browsers automatically accept cookies, but, if you wish, you can change these browser settings by accepting, rejecting and deleting cookies. The "help" portion of the toolbar on most browsers will tell you how to prevent your browser from accepting new cookies, how to have the browser notify you when you receive a new cookie, or how to disable cookies altogether. If you choose to change these settings, you may find that certain functions and features will not work as intended. The cookies we use do not detect any information stored on your computers.

### How do I change my cookie settings?

Most web browsers allow some control of most cookies through the browser settings. To find out more about cookies, including how to see what cookies have been set, visit www.aboutcookies.org or www.allaboutcookies.org.

Find out how to manage cookies on popular browsers:

- Google Chrome
- Microsoft Edge
- Mozilla Firefox
- Microsoft Internet Explorer
- Apple Safari

For more information about cookies and how to stop cookies being installed visit the following website: http://www.allaboutcookies.org.

To opt out of being tracked by Google Analytics across all websites, visit http://tools.google.com/dlpage/gaoptout.

If you have concerns or questions about this Policy, please contact us.

## Full Cookie List

| COOKIE | TYPE | DURATION | DESCRIPTION |
|---|---|---|---|
| PHPSESSID | Session | Session | This is a 'session cookie' (i.e. is deleted when the user's browser is closed). It is used to store a simple message when a form is submitted that can be displayed on a different page. For example, if an enquiry form is completed incorrectly, a message will be stored and presented to the user to indicate the errors in the submission. When an enquiry form is submitted successfully, a message is stored and presented to the user thanking them for their enquiry. No personal information is stored in this cookie. |
| viewed_cookie_policy | Persistent | 1 year | This cookie stores the fact that you have accepted cookies (or not) on this site. It lasts for 1 year. |
| __utma | Third Party | 2 years from set/update | Google Analytics cookie. Used to distinguish users and sessions. The cookie is created when the javascript library executes and no existing __utma cookies |

| COOKIE | TYPE | DURATION | DESCRIPTION |
|---|---|---|---|
| | | | exists. The cookie is updated every time data is sent to Google Analytics. |
| __utmb | third party | 30 mins from set/update | Google Analytics cookie. Used to determine new sessions/visits. The cookie is created when the javascript library executes and no existing __utmb cookies exists. The cookie is updated every time data is sent to Google Analytics. |
| __utmc | third party | End of browser session | Google Analytics cookie. Not used in ga.js. Set for interoperability with urchin.js. Historically, this cookie operated in conjunction with the __utmb cookie to determine whether the user was in a new session/visit. |
| utmt | third party | 10 minutes | Google Analytics cookie. Used to throttle request rate. |
| __utmv | third party | 2 years from set/update | Google Analytics cookie. Used to store visitor-level custom variable data. This cookie is created when a developer uses the _setCustomVar method with a visitor level custom variable. This cookie was also used for the deprecated _setVar method. The cookie is updated every time data is sent to Google Analytics. |
| __utmz | third party | 6 months from set/update | Google Analytics cookie. Stores the traffic source or campaign that explains how the user reached your site. The cookie is created when the javascript library executes and is updated every time data is sent to Google Analytics. |

**If you have concerns or questions about this Policy, please contact us.**